## How To Change Combinations:

Master. Built-in combination locks $1630 \cdot 1631 \cdot 1654 \cdot 1655 \cdot 1658 \cdot 1659 \cdot 1670 \cdot 1671$

NOTE: Please obtain from locker custodian the control key and chart showing combinations possible for each lock.


Insert control key and turn it right one-quarter turn to position as shown above. Open door.


4With other hand, turn dial right to number 48. Do not turn dial more than two numbers with button depressed. Then release push-button.

7Combination has now been changed automatically to next combination assigned. Dial the new combination (see chart for dialing numbers) to be certain that combination has been properly changed.


2 Revolve dial to the right at least one complete turn, stopping at zero (0).


5 Turn dial to the right until you hear click. Then stop. The combination has now been changed.

8If a mistake was made in following above instructions, dial first combination (see chart). If it does not work, dial next combination, etc., until correct combination to open lock is reached.


3 Depress push-button on back of lock case and hold in depressed position.


6Close locker door. Remove key by turning it one-quarter turn to left, back to original position.


IMPORTANT: Make sure combination change is reported to lock supervisor so records can be brought up to date.

## Master:Lock

